

IRONBRIDGE ROWING CLUB

FOUNDED 1870

RULES

Officer's Authorisation: David Sankey – Club President

Date: 30/10/2017

Officer's Authorisation: Nigel Grand - Treasurer

Date: 30/10/2017

Correct as of: 14th October 2017

Philip Gardner

Correct as of: 20th October 2012

Philip Gardner

*Modified by amendments passed at the 2012 AGM
From the original document dated 12th April 2008*

Ironbridge Rowing Club is a private members sports club granted license to operate by Telford & Wrekin Council under the provisions of the 'Licensing Act 2003' - which came into force in November 2005. These Club Rules form part of the license, and to operate as such must be adhered to at all times for the Club to comply with the law.

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1 NAME OF THE CLUB

- 1.1 The Club shall be called "IRONBRIDGE ROWING CLUB (IRC)". It shall be affiliated to "British Rowing (BR)".

2 CLUB COLOURS

- 2.1 The Club colours shall be green and gold.

3 ANNUAL AND SPECIAL GENERAL MEETINGS

- 3.1 **The Annual General Meeting, for election of Officers, Auditors, and Club Committee, shall be held on the last weekend in September, or as close to this as possible, each year.** All subscriptions and arrears shall be paid before voting. A statement of Accounts shall be submitted to a Financial General Meeting as soon as possible after the beginning of January. The Secretary shall provide all Members with at least 14 days notice of the Financial General Meeting (FGM), or of an Extraordinary General Meetings (EGM) - This notice shall include details of the meetings agenda.
- 3.2 Any seven Members may send a written request to the Secretary to summon a Special General Meeting (SGM). The request shall state the business to be discussed.

4 EQUAL OPPORTUNITIES POLICY

- 4.1 The Club will ensure that the talents and resources of all Members are utilised to the full and that no member receives less favourable treatment on the grounds of gender, disability, marital status, creed, social class, ethnicity, age or sexual orientation or is disadvantaged by conditions or requirements which cannot be shown to be relevant to performance. Copies of this policy are available within the Clubhouse.

5 CHILD PROTECTION PROCEDURES

- 5.1 The Club accepts the policy and procedures relating to Child Protection, as set out by BR, and requires all Members to accept them as a condition of Membership. Copies of this policy and procedures are available within the Clubhouse.

6 OFFICERS AND CLUB COMMITTEE

- 6.1 The Officers of the Club shall consist of a President, Chairperson, Captain, Treasurer, and Secretary who shall be elected annually. In addition, Vice Captains, a Membership Secretary, Regatta Secretary, Facilities Manager, Bar Steward, Boatperson, Health & Safety Advisor, Sponsorship Secretary, Junior Representative, Membership Liaison & Recruitment, and Club Welfare Advisor shall also be elected. All elected Members, except the Club Welfare Advisor, automatically become Members of the Club Committee. The Junior Representative is also excluded from the Club Committee if he/she is less than 18 years old, although he/she may report to the Club Committee.
- 6.2 The position of Club Welfare Advisor may not be taken up by any Member of the Club involved in Junior rowing.
- 6.3 The affairs of the Club shall be managed by the Club Committee, all of whom shall retire annually, but shall be eligible for re-election. Newly elected Officers of the Club shall be ex-officio Members of the Club Committee, excluding the Captain.
- 6.4 The Secretary shall provide all Members with 14 days notice of the Annual General Meeting stating, if possible, the names of officers not seeking re-election, and proposed alterations and/or amendments to be made to the Club Rules. Such proposals shall also be posted on the notice-board.
- 6.5 Election of the Officers and Club Committee shall be by a ballot among the paid up Life, Full, Recreational, Student and Associate Members present at the meeting. The Chairperson shall have a casting vote in the event of a tie (see also 12. VOTING RIGHTS).
- 6.6 A Club Committee Member must be at least 18 years old.
- 6.7 Any Club Committee Member who attends less than one third of the total number of meetings in the year in which that Member holds office, and who does so without the approval of the Club Officers shall not be eligible for election to a future Club Committee.
- 6.8 Club Committee meetings shall be held at least once a month on a date to be fixed by the Club Committee. Five Club Committee Members must be present to form a quorum, but this must contain 2 of the following: President, Chairperson, Treasurer, Secretary.
- 6.9 No proposition carried at one meeting shall be altered at a meeting later in the season unless the alteration obtains a larger vote than did the original proposition. Notice of any proposed alteration shall be put on the Agenda when the meeting is called; for a General Meeting 14 days notice is required, and for a Club Committee Meeting - reasonable notice.
- 6.10 The Club Committee shall have the power to appoint Sub-Committees from within or without the Club Committee to act under the supervision of the Club Committee.

7 ELECTION OF MEMBERS

- 7.1 **Candidates for election as rowing or coxing Members must be able to swim in accordance with the BR guidelines in force at the time.**
- 7.2 Any person wishing to apply for Membership must give their name, address and whether over or under 18 years of age in writing to the Membership Secretary (A form is available for this purpose). The election of Members will be left in the hands of the Club Committee, and will be by way of a ballot with a simple majority required for the applicant to be accepted.
- 7.3 Applicants for Membership and Members renewing their Membership will be asked to sign a form agreeing to abide by the Rules and Regulations of the Club and the sport of rowing. If it is considered by the Club Committee that the granting or renewal of Membership would be detrimental to the aims and objectives of the Club, the Club Committee are entitled to refuse Membership and would provide full reasons for doing so.
- 7.4 Those elected as new Members will be made aware of the Club Rules and Water Safety Code by the Membership Secretary or other Club Officer. Copies of the Club Rules and Water Safety Code must be made available within the Club building at all times.
- 7.5 The Club Committee shall have the power to make visitors temporary Members of the Club on such terms as the Club Committee in its discretion think fit. The term "visitors" shall be held to apply to persons normally resident outside a twenty-five mile radius of the Club.
- 7.6 Any Member wishing to resign during the current year must note that no refund of subscriptions will be due.
- 7.7 The Club Committee shall, by a majority at a meeting called for the purpose, have the power to expel or suspend any Member. (see also 13. GRIEVANCE PROCEDURES)
- 7.8 Members affected by rule 7.7 above have the right to appeal to the Club Committee. Such appeals must be made in writing and heard at the first Club Committee meeting following the appeal. The outcome of the Club Committee's decision on appeal will be given in writing.
- 7.9 Any Full Adult Member, on payment of a minimum of ten consecutive subscriptions at the rate currently in force and paid in one calendar year, shall become a Life Member. Any Full Adult Member having paid twenty consecutive years subscription shall become a Life Member.
- 7.10 Members shall be obliged to notify the Membership Secretary immediately of any change of address or contact details.
- 7.11 No person shall be allowed to represent the Club unless they are fully paid up Members of the Club, and have been accepted as a member by the Committee.

- 7.12 New applicants for Membership do not become Members of the Club until 48 hours have elapsed from the time they apply.

8 JUNIOR MEMBERSHIP AND JUNIOR ROWING

- 8.1 Junior Members must have attained the age of 11 when applying for Membership, but must also be under the age of 18. (A Member is deemed to have reached the age of 18 on January 1st of the year in which their 18th birthday occurs). As such Junior Membership shall automatically cease at the age of 18. This rule does not exclude older (eg 16 or 17 year old) persons from applying for Student, Recreational or Full membership - although acceptance would be at the discretion of the Club Committee. The method of election shall be as for Adult Members
- 8.2 All Junior Members shall be entitled to all the privileges of the Club except that they shall have no voting power nor shall their subscription confer any similar benefit. Junior Members shall be bound by the rules of the Club in the same way as any other Member and the Club Committee shall make byelaws from time to time applying to Junior Members.
- 8.3 All Junior Members must have their applications for Membership signed by a parent or guardian to the effect that they can swim and have permission to join the Club.
- 8.4 Junior Members require permission from the Captain or suitably qualified coach (minimum IA standard) to take a boat onto the river and must at all times comply with the instructions given.
- 8.5 Junior Members must be supervised at all times when undertaking land training.
- 8.6 A Parental Consent form must be completed and signed by a parent or guardian for any Junior Member; each and every time that Junior Member is taken from the Club to an external location (eg. Regatta or external training session).
- 8.7 A Junior Member who stays overnight at a regatta without a parent or guardian present, may only do so if two adult Members of the Club are willing to take responsibility for that Junior Member. The two adult Members of the Club must be named on and must sign the Parental Consent form.
- 8.8 Any Member under the age of 16 years shall not be allowed in the Bar area whilst the consumption of alcohol is taking place; unless accompanied by a parent, guardian, or a nominated responsible adult Member of the Club (eg Club coach or Committee member).

9 SUBSCRIPTIONS

- 9.1 The Membership year runs from the 1st January to 31st December. However, Membership fees for current Members are not due until 1st March, and such Members remain Members of the Club until that time. If payment has not been made by the 1st March then Membership will cease.
- 9.2 New Members must pay an initial deposit at the rate currently in force. The remainder charged is pro-rata for the current year.
- 9.3 New Members shall be allowed 1 months Membership before full payment is due.
- 9.4 A family discount at the rate currently in force, is available where 2 (non-Social Membership) adults and at least 1 child from the same family join at the start of the current year.
- 9.5 Junior Membership includes a single Social Membership which shall be provided to a parent or guardian with whom that Junior Member resides. The included Social Membership shall cease when that Junior Member no longer qualifies for Junior Membership - either due to age or by cancellation of their Membership.
- 9.6 Full 'A' Membership - the annual subscription at the rate currently in force, payable not later than 1st March. New Members shall pay their deposit prior to election. Members are allowed unrestricted access to both land training facilities and water based activities, and shall be permitted to race for the Club.
- 9.7 Full 'B' Membership (defined as either Unwaged or Disabled Members) - the annual subscription at the rate currently in force, payable not later than 1st March. New Members shall pay their deposit prior to election. Unwaged Members may be required to show proof of such. Disabled Members must either be registered disabled or their condition agreed as disabling at the Club Committees discretion. Members are allowed unrestricted access to both land training facilities and water based activities, and shall be permitted to race for the Club.
- 9.8 Recreational 'A' Membership - the annual subscription at the rate currently in force, payable not later than 1st March. New Members shall pay their deposit prior to election. Members are allowed unrestricted access to land training facilities and are allowed to row once per week, but they may not compete at Regattas & Head Races.
- 9.9 Recreational 'B' Membership (defined as either Unwaged or Disabled Members) - the annual subscription at the rate currently in force, payable not later than 1st March. New Members shall pay their deposit prior to election. Unwaged Members may be required to show proof of such. Disabled Members must either be registered disabled or their condition agreed as disabling at the Club Committees discretion. Members are allowed

unrestricted access to land training facilities and are allowed to row once per week, but they may not compete at Regattas & Head Races.

- 9.10 Associate Membership (this Membership is by invitation from the Club Committee only, and therefore cannot be applied for) - the annual subscription at the rate currently in force, payable not later than 1st March. New Members shall pay their deposit prior to election. Members are allowed unrestricted access to land training facilities and may use the club boats at the discretion of the Captain up to a maximum of 4 times per year, but they shall not be permitted to race for the Club.
- 9.11 Junior Membership - the annual subscription at the rate currently in force, payable not later than 1st March. New Members shall pay their deposit prior to election. Members are allowed unrestricted access to both land training facilities and water based activities, and shall be permitted to race for the Club.
- 9.12 Student Membership - the annual subscription at the rate currently in force, payable not later than 1st March. New Members shall pay their deposit prior to election. Student Members may be required to show proof of such. Members are allowed unrestricted access to both land training facilities and water based activities, and shall be permitted to race for the Club.
- 9.13 Subscriptions shall be paid to the Membership Secretary or the Treasurer.
- 9.14 No Member shall be allowed to take part in any debate or proceeding of the Club or use any of the Club property until they have paid their subscription and any other sums which they may owe to the Club as decided by the Club Committee.
- 9.15 Any Member who uses the Club equipment after 1st January shall be liable for a subscription for that year.
- 9.16 Non-rowing Coxswains (whether Junior or Adult) shall be liable for Social Membership only, and will be admitted as non-voting Members.
- 9.17 All Coaches must be paid up (non-social Membership) Members of the Club.
- 9.18 Members who upgrade Membership status within their first year at the Club will only be charged an increase for the remaining period of the year. All other Members who decide to upgrade Membership status during the year will be liable to pay the full Membership fee, as was due on the 1st January of that year.
- 9.19 A current Member who wishes to downgrade their Membership status during the Clubs Membership year will have to apply in writing to the Club Committee, stating their reasons. If deemed valid the downgrade will be at the discretion of the Club Committee and its' decision will be final. A Full Member will not be allowed to downgrade if they have already taken part in competitive racing.

- 9.20 A new Member of the Club may downgrade their Membership from Full to Recreational Membership after their initial first months Membership and with the consent of the Membership Secretary. A condition of this rule is that the Member has not paid up their fees and taken part in competitive racing.

10 TEMPORARY MEMBERS

- 10.1 Members of other BR affiliated Clubs and of any visiting foreign crew affiliated to their appropriate national rowing organisation who participate in the Regattas automatically become Temporary Members of Ironbridge Rowing Club for the duration of the Regattas.
- 10.2 Temporary Members are entitled to all rights of Membership but do not have voting powers.
- 10.3 There is no Membership fee payable by Temporary Members.

11 VISITORS

- 11.1 Visitors shall not be allowed to use the Club property without the permission of the Officers of the Club.

12 VOTING RIGHTS

- 12.1 Only Life, Full, Recreational, Associate, and Student Members are eligible to vote on club matters.
- 12.2 To avoid the possibility of voting abuse, new Members and Members who become eligible to vote will only attain those voting rights at the AGM in the year following their election to Membership of the Club, and only after full payment of their subscriptions for that year.
- 12.3 The exception to rule 12.2 is that Junior Members will automatically attain voting rights when they become eligible to vote.

13 GRIEVANCE PROCEDURE

- 13.1 Members of all status have the right to use the Grievance Procedures of the Club.
- 13.2 Any member with a grievance against the Club, or any of its Members will strictly adhere to the Grievance Procedures in order that fairness and balance is maintained.
- 13.3 Instances of a grievance of a general nature which **do not** impact on the safety and security of the Membership and property of Ironbridge Rowing Club can be addressed by the complainant approaching any Officer or Club Committee Member in order that a solution is reached by their mediation. The grievance may, if necessary, be raised for discussion at the next available Club Committee meeting by the Officer or the Club Committee Member who is mediating, and the grievance will be minuted.
- 13.4 Where instances of a grievance is raised that **does affect the safety and security of the Membership and property of Ironbridge Rowing Club** then the following guidelines will be used:
- a) A member must first approach an Officer or Club Committee Member with a verbal request to mediate in their grievance in order that a mutually acceptable solution to any misunderstanding or particular problem can be found.
 - b) At the verbal request stage the Officer or Club Committee member involved will treat the matter with confidentiality, only noting to the Secretary that a verbal request has been made, when it was made and the parties involved.
 - c) At the verbal request stage the nature of the grievance will not be discussed or minuted at Club Committee meetings.
 - d) At the verbal request stage should the Officer or Club Committee member decline to mediate in the matter, or that nature of the grievance fails to find a mutually acceptable solution from mediation then the complainant may put their grievance in writing to the full Club Committee.
 - e) A grievance put in writing to the Club Committee shall be raised at the next scheduled Club Committee meeting.
- 13.5 The Club Committee will use the following procedures when handling a grievance that **does affect the safety and security of the Membership and property of Ironbridge Rowing Club**:
- a) Make the person or persons against whom the grievance is made aware that the Club Committee has been written to and to supply to them a copy of the letter sent to the Club Committee at the earliest opportunity following the Club Committee meeting.

- b) Give the person or persons against whom the grievance is made the opportunity to respond in writing by the next scheduled Club Committee meeting and to supply a copy of their response to the original complainant.
 - c) Request those involved to attend a meeting with the Club Committee in order to find a mutually acceptable solution.
- 13.6 Should a mutually acceptable solution not be found then the Club Committee will by a majority at a meeting called for the purpose, have the power to impose a resolution to the grievance. The outcome of the Club Committee's decision will be given in writing. (see also 7.7 ELECTION OF MEMBERS)
- 13.7 Members affected by rule 13.6 above have the right to appeal to the Club Committee. Such appeals must be made in writing and heard at the first Club Committee meeting following the appeal. The outcome of the Club Committee's decision on appeal will be given in writing and will be final.

14 SUPPORTERS CLUB

- 14.1 The Club shall be called the "Ironbridge Rowing Club Supporters Club".
- 14.2 The objectives of the Club shall be :
- a) Promotion and furtherance of interest in the sport of rowing.
 - b) Provision for Members for refreshment, recreation and activities incidental to the sport of rowing.
 - c) Provision of training facilities during the closed season.
- 14.3 The affairs of the Supporters Club shall be handled by the Club Committee who shall have the power to co-opt a Social Committee if deemed necessary.
- 14.4 The Club shall consist of All categories of Members of both sexes. Paid up Members of the Rowing Club will automatically and without further payment become Members of the Supporters Club. A Member in arrears with their subscription shall be denied access to the Supporters Club.
- 14.5 Persons applying for Social Membership must (a) be personally acquainted with two current Club Members, (b) complete the available application form, and (c) make payment of the annual subscription at the rate currently in force. The success or failure of the application shall be determined by a simple majority vote at the next available Committee meeting. Successful candidates will be provided with a Membership card and made aware of the Club Rules and Water Safety Code by the Membership Secretary or other Club Officer. Social Members subscriptions must be paid in full prior to election.
- 14.6 Members of visiting Rowing Clubs and their supporters shall be made Honorary Members of the Supporters Club.
- 14.7 Non-Club Members are not allowed in the Bar area unless (a) they have signed the Clubs guest book and are a guest of a Club Member who must also countersign their entry, or (b) they are attending a private function.
- 14.8 Any guest under the age of 16 will not be allowed in the Bar area unless accompanied by their parent or guardian who must be a current Member or has been signed in as a guest of a current Member, or is attending a private function
- 14.9 Members shall be obliged to notify the Membership Secretary immediately of any change of address or contact details.
- 14.10 No Member shall take away, destroy, or in any way wilfully damage property belonging to the Supporters Club.

14.11 The Supporters Club may legally be open from 5:00 a.m. to 2:00 a.m. the following day unless a license extension specifies otherwise.

Hours for the sale of alcoholic beverages shall be:

Monday to Saturday: 11:00 a.m. to 12:00 a.m. (midnight)

Sunday & Good Friday: 11:00 a.m. to 11:30 p.m.

Christmas Day: Closed

14.12 The Club premises may be hired to the general public for functions using the 'Temporary Events Notices' (TENS) system up to a maximum of 12 times in any one calendar year. This is the maximum allowance under the 'Clubs Premises License' for the premises.

14.13 Any complaints relating to the general running of the Supporters Club shall be submitted in writing to the Secretary who will pass them on to the Bar Committee. Any action or decisions taken by that body shall be final.

14.14 The accounts of the Supporters Club may be compiled separate to those of the Rowing Club. An auditor who need not necessarily be a Member of the Supporters Club or the Rowing Club shall audit the balance sheet of the Supporters Club and certify prior to printing.

14.15 The Treasurer shall keep the accounts of the Supporters Club and shall make up the annual statement of accounts as at the 30th December each year. After audit copies of the printed balance sheet shall be distributed amongst the Members. The books of accounts shall at all times be available at the Supporters Club premises for inspection.

14.16 Any Member or Guest under the age of 16 years shall not be allowed in the Bar area whilst the consumption of alcohol is taking place; unless accompanied by a parent, guardian, or a nominated responsible adult Member of the Club (eg Club coach or Committee member).

14.17 The Club Committee shall be empowered to deal with any contingency arising not covered in the foregoing rules.

14.18 New applicants for Membership do not become Members of the Club until 48 hours have elapsed from the time they apply.

15 BOATHOUSE

- 15.1 All Members of the Club are responsible for keeping the Boathouse and equipment clean and tidy. Any Member failing to do so shall, at the discretion of the Club Committee, be liable to a fine.
- 15.2 Members affected by rule 15.1 above have the right to appeal to the Club Committee. Such appeals must be made in writing and heard at the first Club Committee meeting following the appeal. The outcome of the Club Committee's decision will be given in writing.
- 15.3 The Club Committee may, from time to time, make arrangements for one of their number to superintend the management of the boathouse and to arrange working parties to keep the boats and property in good repair and condition. This does not relieve Members of their own responsibility under the rule above.
- 15.4 The Club Committee shall have the power to close the boathouse for repairs or to let it on special occasions, of which special notice shall be given but an officer may allow a person or persons to stay overnight at the discretion of the Club Committee.
- 15.5 Members may keep their own boats at the Club on the following terms and conditions:
- a) The Club shall not be responsible for any loss or damage caused to Members' boats including loss or damage caused to Members' boats by the negligence or wanton acts of Members of the Club, its servants or agents and such boats shall be kept at the Club at the sole risk of their owners.
 - b) Boats may only be kept at the Club with the written consent of the Club Committee. The consent shall be granted upon the payment of the annual rack fee at the rate currently in force and may be revoked at one month's notice. On receipt of a request to move their boat, the owner shall remove it within 1 month of their being so requested.
 - c) In the event of a Member not removing their boat in 1 month (as in b) then it shall be lawful for the Club to give the Member one month's notice in writing of its intention to sell the boat and the proceeds of the sale thereof shall be disposed of at the discretion of the Club Committee.
 - d) For the purpose of this rule the Member shall be deemed to receive proper notice after notice has been sent to them by ordinary pre-paid post to the address shown in the Club's register as being the permanent address of the Member.
 - e) Members affected by rule 15.5 d) above have the right to appeal to the Club Committee. Such appeals must be made in writing and heard at

the first Club Committee meeting following the appeal. The outcome of the Club Committee's decision will be given in writing.

- 15.6 Rack Hirer's must be Life or Full Members.
- 15.7 Members may request keys to the Club premises for Club or rowing purposes. If keys are granted by decision of the Club Committee, then the key-holder will become responsible for the safety and security of the Club premises whilst in attendance. Key-holders will be re-assessed by the Club Committee annually at the start of each new Membership year.
- 15.8 In the interest of safety, Members may not go on the water in Club or Personal equipment unless prior permission is obtained from the Captain or their Deputies. Failure to comply may result in disciplinary action being taken against the individuals concerned.
- 15.9 Members may not use Land Based training equipment unless signed off by an appropriate Member of the Club. (eg. A Member using weights must first be approved by a coach with at least a BR 'Bronze' coaching award).

16 RULES OF THE RIVER

- 16.1 All Members shall observe the rules of the river, as stated by British Rowing's 'Water Safety Code' and 'RowSafe', local bylaws, and Club rules. A copy of the current Water Safety Code is displayed in the boathouse and is incorporated at the end of the Club Rules.
- 16.2 In the interest of club member's safety on the river; a restriction on boating will be applied when the river level reaches certain levels marked on the steps; when the river level reaches the seventh step down from top step and indicated by a yellow painted step edge will restrict the use of smaller types of boats (2-, 1x) from the river, larger types of boats will still have use of the river (including 4-, 4x-, 2x), and when the river level reaches the fourth step down from the top step and indicated by a yellow/black painted step edge only coxed boats (8+, 4+, 4x+) will be allowed on the river, and when the river level reaches the second step down from top step and indicated by a black painted step edge, and on the grounds of safety, this would indicate a CESSATION of all types of boats from the river.
- 16.3 Overriding the statement above would be a decision of the Captain / Vice-Captains and consultation with the Safety Advisor that if the weather / river conditions are unsafe they would not allow / permit any boats out on the river regardless of the river level conditions.

17 RACING AND RACING BOATS

- 17.1 No Member shall be allowed to row in any Club race unless they are wearing the approved uniform in the colours of the club. Rowing clothes must be worn in racing craft at all times.
- 17.2 Coxswains must wear the life jackets provided.
- 17.3 The selection of crews for Regatta races, etc., shall be in the hands of the Captain and Coaches. Any Member having consented to take part therein and then refusing to do so shall be liable to a fine and to pay the entry fee and incidental expenses as decided by the Club Committee. In the case of a vacancy occurring the Captain and Coaches shall have the power to fill same.
- 17.4 Any crew selected by the Captain and Coaches to represent the Club in an open Regatta shall be provided by the Club with a racing boat for their training.
- 17.5 Members using racing boats shall, after use, take them off the water and see them properly housed in the boathouse, the boat having first been washed and wiped down.

18 LAUNCHES & TRAILERS

- 18.1 Launch occupants must wear a life jacket.
- 18.2 Launch drivers must be authorised by the Club Committee and must abide by the 'Rules of the River'.
- 18.3 Launches must contain a safety pack as specified by British Rowing's 'Water Safety Code' and 'RowSafe'.
- 18.4 Trailer drivers must have held a current full drivers licence for at least five years, and hold current vehicle insurance which covers the vehicle used and for the use of towing a trailer.
- 18.5 Damage to the trailer and to the contents of the trailer shall be covered by the Clubs own insurance policy. However, the driver/owner of the vehicle used to tow the trailer is responsible for ensuring that their own insurance policy covers third party damage in the event of an accident occurring while the trailer is being towed.
- 18.6 Trailer drivers must be authorised by the Club Committee and must abide by the highway code.
- 18.7 Trailer drivers must read a copy of British Rowing's 'BR Trailer Drivers Handbook'.

19 DAMAGE TO CLUB PROPERTY

- 19.1 Any crew or Member accidentally damaging Club property or sustaining personal injury shall give notice thereof at once to the Captain or other Officer of the Club. All accidents shall be reported as soon as possible in the Club Accident Book, and the BR Incident Logbook.
- 19.2 Any Member damaging Club property by reckless or unlawful use shall be liable to a fine in addition to the cost of the damage. Any Member taking out a boat should, on all occasions, be held responsible for the safe custody of the boat and its accessories.
- 19.3 Members affected by rule 19.2 above have the right to appeal to the Club Committee. Such appeals must be made in writing and heard at the first Club Committee meeting following the appeal. The outcome of the Club Committee's decision will be given in writing.

20 ANNUAL REGATTA

- 20.1 The club shall hold Regattas on the River Severn.
- 20.2 The dates of such Regattas shall be as determined by British Rowing
- 20.3 No person may row in the Regattas unless they are either:
- a) A member of Ironbridge Rowing Club
 - b) A member of another BR affiliated club
 - c) A member of a visiting foreign crew affiliated to their appropriate national rowing organisation.
- 20.4 Competitors may be required to show proof of Club Membership.
- 20.5 Membership of any BR affiliated Club and of any visiting foreign crew affiliated to their appropriate national rowing organisation automatically entitles any Competitor or Participant to Temporary Membership of Ironbridge Rowing Club for the duration of the Regatta.
- 20.6 No Member/Temporary Member may take part in the Regattas until such time as Entry Fees have been paid in full.

21 THE CLUB RULES

- 21.1 Any Member wishing to propose any alteration or addition to the Rules of the Club must give notice thereof and particulars in writing to the Secretary at least 21 days before a General Meeting. The Secretary shall notify all Members with 14 days notice of the General Meeting stating, the proposed alterations and/or amendments to be made to the Club Rules. Such proposals shall also be posted on the notice-board.
- 21.2 The Club Committee shall have the power to fine any Member for infringing the rules or byelaws in a sum not exceeding fifty pounds and to prohibit the Member from using the Club property until such a fine is paid. The imposition of a fine by the Club Committee shall not relieve a Member from their liability to make good any damage done to the Club property.
- 21.3 Members affected by rule 21.2 above have the right to appeal to the Club Committee. Such appeals must be made in writing and heard at the first Club Committee meeting following the appeal. The outcome of the Club Committee's decision will be given in writing.
- 21.4 Should any questions arise which are not provided for in the foregoing rules the same should be referred to the Club Committee whose decision shall be final and binding on all parties.

22 GENERAL

- 22.1 All property of the Club shall be invested in Trustees according to the terms of the Trust Deed.
- 22.2 The Club is non-profit making. All proceeds are reinvested in the Club. Surpluses or assets cannot be distributed to Members or third parties.
- 22.3 If the Club Committee decides to award a Member of the Club, or persons from outside the Club, any form of special recognition, the recognition given must not be of any financial value – including but not limited to free membership. (This excludes the membership discounts provided in rules 9.4 and 9.5).
- 22.4 The Club provides Members and their guests only the ordinary benefits of an amateur sports club, and in the event of the dissolution of the Club, any net assets will be applied for approved sporting or charitable purposes. The approved sporting or charitable purpose is that which is approved by the Members of the Club at a General Meeting, or by Members of the Clubs governing body (i.e. Club Committee). The approved sporting or charitable purpose may be one of the following:
- a) The use by the sports governing body for use in a related community sport.
 - b) The use by another CASC (Community Amateur Sports Club).
 - c) The use of a charity.
- 22.5 No single item of expenditure exceeding one hundred pounds shall be incurred without the consent of the Club Committee.
- 22.6 The Club Committee are empowered to borrow money, up to a maximum of twenty five thousand pounds on behalf of the club, providing that adequate safeguards regarding repayment of the loan are in place.
- 22.7 Any 'rate currently in force' is that which has been agreed at an AGM or EGM, and is displayed on the Clubs notice board.